

**INTER-UNIVERSITY ACCELERATOR CENTRE**  
**(An Autonomous Centre of UGC)**  
**Aruna Asaf Ali Marg, New Delhi-110 067**

**NOTICE INVITING E-TENDER**

TENDER NO: IUAC/NIT/07/JK/2020-21

Dated: 21/07/2020

**Instructions for Online Bid Submission:**

Inter-University Accelerator Centre (IUAC), invites online bids through e-Procurement Portal under two bid system, viz., Technical and Financial bids together, from eligible and selected parties for the “**Appointment of Custom clearing Agent**” for the **scope of work** as mentioned in this document.

Tender Documents may be downloaded from Central Public Procurement Portal <http://eprocure.gov.in/eprocure/app> and [www.iuac.res.in](http://www.iuac.res.in)

Bids shall be submitted online only at CPPP website: <http://eprocure.gov.in/eprocure/app>. Bidders /Contractors are advised to follow the instructions provided in the e-procurement portal. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

IUAC reserves the right to accept / reject any/all tenders in part/full without assigning any reasons thereof.

Bidders have to select the payment option as "online" to pay the tender fee and EMD as applicable by going to link: <https://services.sabpaisa.in/pages/iuac.html>. The Earnest Money Deposit (EMD) and tender cost shall be in the form of online payment and it should be deposited before the bid opening. Bidders registered with MSME / NSIC bidders quoting directly are exempted from payments of EMD and tender fee. Copy of valid registration certificate should be uploaded in the website <https://eprocure.gov.in/eprocure/app>.

Bidders are requested to note that they should necessarily submit their financial bids in the Standard .XLS BOQ Format provided with this tender document. The same is to be downloaded and to be filled and submitted online without any modification. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

Any Corrigendum/Amendments in respect of above tender shall be issued on website <https://eprocure.gov.in> only. Bidders should take into account any corrigendum published on the tender document before submitting their bids.

<b><u>E-TENDER DOCUMENT</u></b>	
Name of Work	Appointment of Custom Clearing Agent for pick-up of a refurbished Scientific Equipment (Undulator Magnet) along with its accessories from DESY, Hamburg, Germany and import the same through air and transport to IUAC, New Delhi, India.
Tender No.	IUAC/NIT/07/JK/2020-21
Tender Value (Estimate only)	Rs. 11,00,000/- (Eleven lakhs only)
Tender Cost	500.00
Earnest Money Deposit	55000.00
Bid Submission End Date and Time	06/08/2020 at 3.00 p.m.
Technical Bid Opening Date (Part -A)	07/08/2020 at 3.30 p.m.
Price Bid Opening Date: (Part- B)	To be intimated later on to technically qualified bidders
Contact Persons	Administrative Officer (S&P) Inter University Accelerator Centre Aruna Asaf Ali Marg, New Delhi- 67 e-mail: <a href="mailto:iuacstores@gmail.com">iuacstores@gmail.com</a> Phone: 011-24126018 & 24126022

**General Terms & Conditions of the Tender:**

1. **Submission of Bid:** Tenders should be uploaded on CPP Portal in two parts separately, i.e. “Technical Bid (Part-A)” and “Price Bid (Part-B).”

**Technical Bid ( Part - A ) :**

In this bid, the bidder should submit his company profile, organizational setup, credentials, copies of work orders during the last five years etc. No deviations in respect of NIT conditions. The bidders are required to attach entire NIT (except for the price bid part) duly signed & stamped as a token of acceptance to the NIT conditions with this bid.

The Agency should attach the following specific documents, which are essential for pre-qualification.

- (a) The Agency should have a valid license of ten (10) years old for the Custom Clearance and they should possess FIATA membership. Freight forwarding offers through third party etc. will not be accepted. Copies of CHA license and FIATA membership should be attached.
- (b) Copies of GST and PAN CARD of the firm should be attached.
- (c) CHA should not be blacklisted or any service related dispute with any organisation / Govt. Organisation / Banks in India or outside India. A declaration in this regard should be attached as per the format in Annexure-A.

- (d) Copies of last three work orders executed for Govt./Autonomous/Public Sector Undertaking organizations during the last five years should be attached.
- (e) A copy of this NIT document fully signed and stamped as acceptance of all terms and conditions.
- (f) Earnest Money Deposit (EMD) of Rs. 55,000/- through online. EMD of unsuccessful bidders will be released at the earliest after expiry of the final bid validity and latest on or before 30<sup>th</sup> day after the award of contract.

Price Bid/BOQ in .XLS format.

### **Price Bid ( Part - B ) :**

In this bid the bidder is required to quote his rates/prices for the scope of work mentioned below and in Annexure- I i.e. the rates/prices should be inclusive of all forwarding, handling, documentation, transportation (inside/outside India), loading unloading charges, freight charges, insurance charges, services of Chartered Engineer for issuing necessary certificates (if required) up to IUAC. The quoted prices should be excluding custom duty and GST. IUAC is exempted from GST and necessary exemption certificate will be provided.

**2. Validity of Tender:** Tender shall be valid for our acceptance without any change in rates and NIT conditions for a period of 60 days from the date of opening of price bid.

**3. Award of contract:** The successful bidder has to give his acceptance of IUAC's contract within three (3) working days from the date of award of contract. After award of contract, if the successful bidder withdraws, their EMD will be forfeited.

**4. Escalation:** No escalation over and above items rates quoted by the bidder shall be paid during the execution of contract.

**5. Completion time:** The time shall be the essence of this contract and all items mentioned in annexure1 is to be completed in all respects within a period **of one (1) month for shipment by air** from the date of issue of LOI / Purchase order by the centre. Any delay in delivery of items/services for reasons attributable to the Contractor is liable to deductions on account of Liquidated damages @ **1%** of the contract value per week will be deducted subject to a maximum of 10% of the total works. Under the **force-majeure conditions** or delay due to reasons beyond control of the contractor, IUAC may grant suitable time extension for which the contractor has to request along with the justification/reasons well in advance to the Director, IUAC for approval without any prejudice to price escalation. No time extension request shall be considered after the expiry of completion period/contract. The decision of the IUAC, Director will be final and binding on the bidder/contractor.

**5. Scope of Work:** IUAC is a non-profit Autonomous Inter-University facility established by MHRD, Govt. of India, and fully funded through UGC. IUAC intends to import a refurbished Scientific Equipment (Undulator Magnet) and its accessories from DESY, Hamburg, Germany to IUAC, New Delhi, India on **FOB** basis (Equipment will be used for research purposes by students and faculty members from National and International Universities and Institutes).

The Clearing agent shall be required to execute the following :

- (a) To engage through their agent abroad pickup of the Scientific Equipment and accessories from DESY, Hamburg, Germany and arrange to import the same through air and deliver to IUAC, New Delhi. The agent shall also be required to engage the services of a Chartered Engineer to assess the equipment before leaving the origin country for the purpose of transportation, if necessary. The clearing agent in India shall be required to engage the services of a Chartered Engineer if need be so.

(b) The clearing agent shall also pay the custom duty and clear the shipment from the customs house and deliver it at IUAC. The custom duty will be reimbursed by IUAC on receipt of actual payment receipt or IUAC shall arrange to transfer the money to bank account of Customs House.

Details of special terms and conditions, value of the Scientific items for Insurance, items' weight and dimensions etc. are enclosed with this NIT as per Annexure – I.

**6. Warranty:** nil

**7. Deviations:** No deviation from the stipulated terms and conditions will be allowed. Tenders should be unconditional.

**8. Correspondence:** All the correspondence in respect of tender/ contractual obligation shall be made to **A.O.(S&P), Inter-University Accelerator Centre, Post Box-10502, Aruna Asaf Ali Marg, New Delhi-110067.**

**9. Terms of Payment:** The vendor must ensure that the consignment is delivered safely. The payment shall be made after submission of the bills by the vendor after due certification by the IUAC person responsible for supervision of the work. All payments shall be made after deduction of tax at source.

**10. IUAC reserves the right** to reject any or all the tenders in full or in part without assigning any reasons whatsoever, and the decision of the Centre in this regard will be binding on all the bidders. Tenders not complying with any of the provisions stated in this tender document are liable to be rejected. **Director, IUAC reserves the right to accept or reject any tender without assigning any reason and does not bind himself to accept the lowest tender.**

**11. Termination of Contract:-** The Director, IUAC reserve the right to terminate the order on account of poor workman-ship, non-compliance of set norms/ specifications for the works, delay in progress of work, violation of any tender conditions by the vendor/bidder.

**12.** Any dispute arising out of this contract will be subjected to jurisdiction of New Delhi/Delhi.

**Accepted**

**ANNEXURE – I**

**Price Bid/BOQ**

**Tender inviting Authority:** Inter University Accelerator Centre

**Name of work:** Appointment of Custom Clearing Agent for pick-up of a refurbished Scientific Equipment (Undulator Magnet) along with its accessories from DESY, Hamburg, Germany and import the same through air and deliver to IUAC, New Delhi, India.

**Tender no:** UAC/NIT/07/JK/2020-21

<b>Main Item</b>			
Sr. No	Item Description	Quantity	By Air
1.	<p>Pickup of following items on the basis of FOB - DESY, Hamburg, Germany to IUAC, New Delhi, India.</p> <p>(all charges including forwarding, handling, documentation, transportation (inside/outside India), loading unloading charges, freight, fee for Chartered Engineers for issuing necessary certificates (if required) and Insurance, Except Custom duty in India).</p> <p>Value of the items (approx): INR 1.52 crores (For Insurance purpose)</p> <p>Approx. Size &amp; estimated weight of 4 items:</p> <p><b>Item 1:</b> 1x closed wooden box, l/w/h 2840x2540x1550 mm, ~ 5 Tons , contains: undulator U48.</p> <p><b>Item 2:</b> 1x euro palette, l/w/h 1200x800x144mm, 180kg , contains: 2x floor stand, height of load ~ 500mm.</p> <p><b>Item 3:</b> 1x euro palette, l/w/h 1200x800x144mm, 100kg (estimated), contains: 1x floor stand, box with bearings and accessories, height of load ~ 500mm</p> <p><b>Item 4:</b> 1x euro palette, l/w/h 1200x800x144mm, 250kg (estimated), contains: undulator control cabinet, div cables and power supplies inside; dimensions of cabinet : l/w/h 500x600x2100mm</p>	1 nos	
<p><b>Note:</b></p> <ol style="list-style-type: none"><li><b>Please ensure that no additional load is placed directly on the Items during shipment. Placing any additional weight directly may lead to the damage of the equipment.</b></li><li><b>Also ensure that the item1 is brought upright during transportation and shipment.</b></li></ol>			

Accepted

**ANNEXURE-A**

**UNDERTAKING**

**(To be given on Company Letter Head)**

Date:

I/ We (bidder) hereby give an undertaking that:

I/We have not been blacklisted during last five years by any Government Department/ Government Autonomous Body/ Institution etc.

I/We do not have any dispute with any of the Govt. Departments/ Govt. Autonomous Bodies/ Institutions etc.

I/We have never been certified as Unsatisfactory Performance for the paid services provided to the Govt. Departments/ Govt. Autonomous Bodies/ Institutions etc.

I/We have not submitted any fake/ forged certificates/documents and later, if any such Certificates/ Documents found to be Fake/ Forged or contain wilful wrong/ incorrect information, suitable legal action may be initiated against me/us/agency besides “forfeiture of Earnest Money Deposit” and “Blacklisting” etc.

I/We shall not withdraw my/our bid after opening of Technical Bid and if done so, the IUAC shall be authorized to forfeit the EMD submitted by me/us.

(Seal & Signature of the Authorized  
Person of the Agency)